Dear NMO President,

The composition of the ESMPE Scientific board of the European Federation of Organisations for Medical Physics is summarized in the table below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Bardies (FR)</td>
<td>04/2017 - 04/2021</td>
</tr>
<tr>
<td>B. McClean (IE)</td>
<td>04/2017 - 04/2020</td>
</tr>
<tr>
<td>A. Trianni (IT)</td>
<td>04/2017 - 04/2020</td>
</tr>
<tr>
<td>E. Koutsouveli (GR)</td>
<td>04/2017 - 04/2020</td>
</tr>
</tbody>
</table>

According to the present ESMPE Terms of Reference, 3 positions in the Scientific committee of ESMPE will be open for election in 2020:

Elected members will take their offices from 05/2020.

Therefore, it is my pleasure to invite your National Member Organisation to submit nominations for the above 3 positions.

The nominated person must fulfil criteria according to the ESMPE Terms of Reference:

- a minimum of 10 years’ experience in a senior position in medical physics, normally as an MPE;
- a position which entails (or has in the past entailed) appraisal and management of the performance of individuals engaged in medical physics;
- experience of teaching in medical physics at postgraduate level (EQF level 8);
- academic qualifications and experience in medical physics equivalent to EQF level 8
- a membership of the NMO in EFOMP.

The nomination for these posts must include the following documents:

- a formal letter of nomination including the name and affiliation of the nominee, from the President of the EFOMP NMO of which the nominee is a member.
- a letter from the candidate accepting his/her nomination
- a statement (up to 500 words) by the nominee in relation to the post for which he/she is nominated demonstrating a knowledge and interest in the field and highlighting any other experience which makes them suitable for the post
- a short CV limited to 3 pages A4. The CV should cover the nominee’s qualifications as specified in the section above

Nominations should be sent to the Secretary General by email to:

jaroslav.ptacek@fnol.cz

Nominations should reach the Secretary General no later than 05th of April, 2020.
Officers will collate the nominations and check their eligibility. The list of candidates for election will then be circulated together, if necessary, with Officers’ recommendations and electronic votes of EFOMP Delegates will be gathered before the end of April 2020.

The full ESMPE Terms of Reference can be found on the EFOMP web site at https://efomp.org/uploads/ESMPE_manual_2017.pdf. If you require further information, please do not hesitate to contact us.