



European Federation of Organisations for Medical Physics

STANDING COMMITTEE ON REGISTRATION

COMPOSITION AND TERMS OF REFERENCE

Preamble

The Standing Committee on Registration is an advisory committee to Council. EFOMP's work in the fields of statutory and indicative registration shall be conducted by the Standing Committee on Registration on behalf of the Council of the Federation.

Composition

The Standing Committee on Registration shall comprise.

- The Chairman
- Members from the NMOs who have specifically registered their interest in registration matters. This group of interested parties shall be subdivided such that there are:
 - § Two Core members selected by the Chairman after consultation with Chairman of the Education, Training and Professional Committee (ETP) forming the main Operational Group of the Committee.
 - § n corresponding members.

The Chairman of the Standing Committee on Registration being an Honorary Officer of the Federation shall be elected by the Council. The duration of Office for the Chairman is normally three years. Core members are selected for three years. They may be selected for one further period but after that a turn-over is highly recommended.

Terms of Reference

- To encourage Member Organisations to set up Registration Schemes that conform to the EFOMP Policy Statement on Registration.
- To advise Member Organisations on Compliance.
- To promote the ideas of the Policy Statements especially in the areas of initial training and continuing professional development (CPD).
- To maintain statistics on the Registration Schemes operated by Member Organisations.
- To present an annual report to the Council including recommendations on the recognition of National Schemes.
- To advise the President in situations where EFOMP is asked to comment on the quality of training in the country of a Member Organisation.
- To liaise with Medical Physics Organisations outside the EFOMP structure on matters relating to training, CPD and registration.

Committee Operation

The Operational Group will carry out the fundamental groundwork of the Standing Committee on Registration. The work will normally be conducted by correspondence. The corresponding members of the committee will be kept informed of and asked for comments and contributions to the efforts of the Operational Group via e-mail.

Ad hoc meetings of the Operational Group will be held as appropriate, normally on the occasion of an EFOMP Council meeting.

Meetings of the full Standing Committee on Registration will have a quorum of 30% of its membership.

Matters under the consideration by the Committee will be brought to the attention of the ETP Committee if appropriate.

The Committee may co-opt up to two persons if expertise on a specific problem is required.